Bioconductor Community Advisory Board (CAB) Minutes

8 September, 2022 13:00 UTC

Members: Kozo, Matt, Aedin, Yagoub, Lori, Johannes, Susan, Leonardo, Benilton, Daniela, Estefania, Kevin, Mike, Hédia, Xueyi, Leo, Nicole, Janani

Attending: Lori, Leo, Kozo, Kevin, Janani, Estefania, Matt, Aedin, Daniela, Xueyi, Johannes, Hedia
Apologies: Leonardo, Nicole, Yagoub, Benilton, Susan, Mike
Guests: Jennifer Wokaty, Maria Doyle

Schedule
:00 - :5: Welcome!

:5 - :6 Review minutes from previous meeting for posting
   8-11-22 Minutes

-   **TODO**: Lori will deliver feedback from Bioc2022 to conference committee. Lori will reach out to conference planning committees for a joint meeting time to try and coordinate better between the group.
-   Kahoot available to use for any Bioconductor related event.
    -   **TODO**: Who should someone contact if interested?

:7- :30 Discussion

-   **TAB summary:**
    -   TAB 9-1 agenda

    -   If there are any comments that you would like shared for next TAB meeting, either new issues or in response to the above minutes, please make note of them here and we will make sure they get included

    -   We need to set up a time for the next joint TAB/CAB meeting.
        -   **TODO:** Lori sent doodle poll to see if October regular time slot will work for majority of CAB/TAB

-   **Community Manager Hiring Update:**
    -   Introducing Dr. Maria Doyle
        -   Team introductions

-   **Outreachy Discussion from Jennifer Wokaty**
    -   Jennifer applied for outreachy
        -   Intern December-March
        -   There are multiple cycles and can apply for future cycles.

- Will know by Sept 16th if Bioconductor will be participating and getting funding
- Project Proposals are due by **Sept 23rd**
  - If any CAB member has ideas for projects and willing to mentorship please apply
    - https://www.outreachy.org/communities/cfp/bioconductor/
    - Jennifer contact for questions: jennifer.wokaty@gmail.com or slack
  - Intern is expected full time. Mentors should commit about 5 hours/week (but a high estimate – just requires consistent interaction and direction)

- **TODO**: [Lori/Jen/Maria] Post and have information section on the Website

- **2022 Goal: Community Engagement:**
  Goal for 2022: organize community engagement, new people, and collaboration
  IDEAS: Hackathon/ Translation-a-thon / Workshop Viewing Parties, online board to announce study assignment topics?

  Translation-a-thon in August
  https://www.meetup.com/boston-r-bioconductor-for-genomics/events/287802282/
  The actual number of participants was only four (including Xueyi and Kozo), so we plan to coordinate the schedule in advance with the community for the next Translation-a-thon.
  - We can promote more in advanced on the Bioconductor social media too (support, bioc-devel, twitter, slack, etc….)

  We may do a joint Translation-a-thon with
  https://contributor.r-project.org/working-group .
  - https://github.com/r-devel/rcontribution/issues/36

  Hacktoberfest 2022
  Kozo starts planning for Hacktoberfest 2022 (We don't see any official announcement on their Twitter handle yet, but we'll keep an eye out on it.).
  Kozo is to join Hacktoberfest not only as Bioconductor's working group but also as RSE Asia's working group.

  Linking and promoting biocblog. Maria to help.
  This was not done. Kozo postponed this to next month.
  Biocblog link has been added to bioconductor.org in various places

:31 - :50 CAB Regular Working Groups Reports
Reminder: PR http://workinggroups.bioconductor.org and update

- Come up with schedule of working group presentations

- **TODO**: Aedin/Lori create an assignment of working groups to attend and present with updates

Kozo hasn't decided on a schedule yet, but Kozo will send an abstract to talk about the Multilingual working group at BioCAsia 2022.

Start a working group for the website. There is funding.
- Initial group to make initial requirements and constraints
  - Lori, Matt and Hedia interested
- [Software Requirement Document Template](#)

:51 - :55 Bioconductor Event Reports
- BioCAsia 2022: Dec 1st and 2nd, online (Melbourne, AUS, will be held in the afternoon local time) or online. Will run as a satellite meeting for the annual [ABACBS conference](#). Registration and abstract submission will open soon.

:55 - :00 Other Business

Bioconductor 3.16 release is scheduled for November 2.